

# Instructions for Installing WebTerm™ on a PC

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## Prerequisites:

- 1) Your PC must be running a Microsoft Windows operating system. WebTerm will NOT run on Unix or MacOS.
- 2) You must be able to reach the Internet.
- 3) You must use Microsoft's Internet Explorer version 5.01 or higher, Netscape is not supported.
- 4) You must have a license key to fully install the software. Contact your agency's user representative for the license key. It is a long string of letters and dashes. The user representatives are:

BIA - Bureau of Indian Affairs	David Potter	(208) 387-5237
BLM - Bureau of Land Management	Rick Jensen	(208) 387-5710
FWS - U.S. Fish & Wildlife Service	Andrea Olson	(208) 387-5597
NPS - Fire	Gladys Crabtree	(208) 387-5214
NPS - FFS/FPPS (Admin)	Jacque Dennis	(303) 969-2022

## Overview:

There are six distinct steps to setting up WebTerm on a PC:

- 1) Log into the PC's Administrator account.
- 2) Make sure the PC can reach SACS.
- 3) Delete any old versions of WebTerm already installed on the PC.
- 4) Download WebTerm from the Internet to the PC.
- 5) Install WebTerm on the PC.
- 6) Put in the license key for the software.

## Step 1: Log into the PCs Administrator account.

(NOTE: You can skip this step if your PC is running Windows 95/98.)

- A) You must be logged into the Administrator account, it is not sufficient to be logged into an account with Administrator privileges.
- B) Click on Start->Shutdown...
- C) Select "Log off..." (unless the string says "Log off Administrator", in which case you can cancel the Shutdown and go to step 2).
- D) Log in as Administrator using the appropriate password.
- E) If your PC does not ask for a username, go to Start->Settings, Control Panel, Users & Password, and be sure the PC recognizes you as the Administrator. If not, contact your local computer support personnel to help you become the Administrator of this PC.

## Step 2: Make sure the PC can reach SACS.

(NOTE: You can skip this step if you know you have a network connection that can TELNET into the NPS intranet.)

- A) Connect the PC to the Internet.
- B) Click on Start -> Run...
- C) Type in the command "TELNET 165.83.41.2" and press RUN.
- D) The PC should open a black dialog box and you should see the login warning banner for SACS.

If you see the SACS login banner, you can close the dialog box (click on the X in the upper right corner) and go on to the next step. If do not see the banner, you have a networking problem and the following steps will not be successful. Call your local computer support personnel or SACS User Representative for assistance.

### Step 3: Delete any old versions of WebTerm already installed on the PC.

(NOTE: You can skip this step if you know this is a new PC.)

- A) Click on Start->Settings, Control Panel, Add/Remove Programs.
- B) Scroll down the list of installed programs looking for any entries that include the word "WebTerm." Uninstall any WebTerm software found.
- C) Using Windows Explorer, look for the following subdirectory:
  - If running Windows 95/98: C:\WINDOWS\SYSTEM\webterm
  - If running Windows NT, 2000, or XP: C:\WINNT\SYSTEM32\webterm
- D) If the webterm subdirectory is found, delete it and all of the files in it.
- E) If you uninstalled Webterm software via the control panel or if you found and deleted the webterm subdirectory, reboot the PC and log in again as the Administrator.

### Step 4: Download WebTerm from the Internet to the PC.

- A) Using the Internet Explorer web browser, type in the URL address <http://www.fire.nps.gov/bia/sacs/webterm.htm>
- B) Click on "Click here to download WT1606.exe. Save it to C:\ on your local hard drive. The file is 3.3 Mbytes in size, it may take anywhere from 10 minutes to an hour to download across a modem.

If you are setting up multiple laptop PCs, you may wish to copy this file to a CD or ZIP drive so you can copy it to the other PCs and not have to download it again (it is too big for a 1.4 Mbyte floppy diskette).

### Step 5: Install WebTerm on the PC.

- A) You must still be logged onto the PC as the Administrator.
- B) Shutdown Internet Explorer and all unnecessary processes, including office suites and virus software.
- B) Clicking on START -> RUN and type C:\WT1606.EXE in the Open box. Click on the OK button.
- C) Take all of the default settings, do NOT install Administrator. Continue clicking on the Next button until the software is installed and click on the Close button.
- D) Close the window with the uninstall icon in it.

### Step 6: Put in the license key for the software.

- A) You must still be logged onto the PC as the Administrator. Reconnect to the Internet and start Internet Explorer. Go to the web site <http://www.nps.gov/fire/webterm/firesystem.htm>.
- B) Click on SACS (use the desktop or laptop version depending on if the keyboard you are using has the numeric keypad to the right).
- C) You will be prompted for a license key, name, and company. All three fields must be completed or else you will use WebTerm in its "demo" mode and the connection will be terminated in a few minutes.
- D) Click on the Okay button after all three fields are completed. You should see the SACS login banner. If you see a blank white dialog box, press the F5 key to refresh the page.

If you do not see the SACS login banner, the installation failed and you should contact your agency's user representative for assistance.

If you see the SACS login banner, you have correctly installed the WebTerm software. You may now close Internet Explorer and log out of the Administrator account on the PC. Any user account on the PC can now use WebTerm to access SACS and ASCADS.

You may wish to install the ThinTerm clients on the PC. They will allow you to access the mainframe applications via desktop icons and without having to use Internet Explorer. See the web site for instructions about installing ThinTerm.